



RON CHAPMAN, MD, MPH
Director & State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

September 24, 2013

TO: PROJECT COORDINATORS
NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
(NEOPB) CONTRACTORS/GRANTEES

SUBJECT: PROGRAM LETTER: PL 13-11
TRAVEL REIMBURSEMENT RATES FOR NEOPB
CONTRACTORS/GRANTEES

This Program Letter 13-11 advises NEOPB Contractors and/or Grantees that effective September 1, 2013, a minor change took place for Per Diem reimbursement rates.

New lodging and Per Diem Rates:

County	Lodging Rate	Per Diem	Rate
All counties and cities except as listed below	\$90 per night plus tax	Breakfast:	\$7.00
Napa, Riverside and Sacramento	\$95 per night plus tax	Lunch:	\$11.00
Los Angeles, Orange, Ventura, Edwards AFB, excluding the city of Santa Monica	\$120 per night plus tax	Dinner:	\$23.00
San Diego, Monterey, Alameda, San Mateo, Santa Clara	\$125 per night plus tax	Incidentals:	\$5.00
San Francisco County, City of Santa Monica	\$150 per night plus tax		

These reimbursement rates are for travel on or after September 1, 2013. For all travel reimbursements prior to September 1, 2013, please continue to use the old travel reimbursement rates.

No formal amendments will be required on existing NEOPB agreements.

If you have any questions, please contact your assigned Contract/Grant Manager directly.

Melissa Meade
Administrative Operations Section Chief
Nutrition Education and Obesity Prevention Branch